

OAK HARBOR COUNCIL  
**RECORD OF PROCEEDINGS**

Minutes of

Meeting

DAYTON LEGAL BLANK, INC., FORM NO. 10148

August 20,

12

Held \_\_\_\_\_

\_\_\_\_\_20\_\_\_\_\_

Mayor Conley called the regular meeting of Council to order at 7:00 P.M. with the Pledge of Allegiance. Roll call was requested with the following members present: Don Douglas, Bill Eberle, Jon Fickert, Jim Seaman and Donna Wendt-Elliott, Angela Petersen-excused.

Mayor Conley introduced Debbie Carpenter as the new Fiscal Officer starting September 1, 2012.

Minutes of the August 6, 2012 meeting stand approved as written.

**Privileges of the Floor:** In attendance were John Courtney and Scott Wiegins from Courtney & Associates to provide counsel with results of the recent rate review they did for the Water, Sewer and Storm Drainage. Mr. Courtney advised council that the Water rates do not need to be increased at this time. It was determined that there should be sufficient revenue in Water for current and near future projects. He again stressed the fact that the amount of water we bill for is consistently declining and feels it is directly related to the old meters. He strongly recommended that changing to an AMR meter system should be pursued. Mr. Courtney then provided information on the Sewer & Storm Drainage rate review. The results show that there is not sufficient revenue to support the anticipated capital projects, completion of the CSO basin repairs and debt payments. By 2015 there would be an approximate 6% short fall. Mr. Courtney provided council with three proposed rate adjustment options. Option one would be to increase only the Storm Drainage rate to \$17.00 per month. Option two would be to increase only the Sewer rate to \$15.15 / Mgal. Option three would be to split the increase between Storm Drainage and Sewer rates. The increase does not have to be done all at one time it can spread over four years. His recommendation would be to go with option one by increasing the Storm Drainage rate from \$13.00 per month to \$14.00 per month, an additional \$1.00 per month each year beginning with January 1, 2013 through 2016. There was discussion to follow. No decision was made at this time.

Mr. Courtney then explained the process the Village could use to review and update the Utility Ordinances and Regulations.

Ann Johnson – St. Boniface Support Group was on the schedule to speak, but not in attendance. Bill Eberle spoke on her behalf stating that Ms. Johnson wanted to approach council regarding making Oak Street one way from the alley to Church Street for the annual festival. Mayor Conley discussed with council it was decided there would not be a problem with the request.

**Mayor's Report:** Mayor Conley read a letter from Relay for Life thanking the Village for allowing them to place American Cancer Society signage along State Route 163 in Flat Iron Park. The Farmer's Markets will be held Saturday, August 25<sup>th</sup>. It is the third one this year at Flat Iron Park. The Village wide garage sale will be held Friday and Saturday, August 24<sup>th</sup> & 25<sup>th</sup>. We are still short one person on the Tree Commission if anyone knows of anyone that would like to get involved with some community service hours.

Mayor Conley asked for approval for a contract being offered to Debbie Carpenter for the position of Fiscal Officer.

Mrs. Wendt-Elliott moved, seconded by Mr. Seaman to accept employment contract for Debbie Carpenter. On roll call vote, Mr. Douglas voted yes, Mr. Eberle voted, Mr. Fickert voted yes, Mr. Seaman voted yes and Mrs. Wendt-Elliott voted yes.

**Police Report** – Chief Weirich had no report.

**Fiscal Officer's Report** – Once the additional borrowing is approved for the CSO basin repairs Legislation will be brought to council to amend the appropriations.

**Income Tax Report** –No report.

**Village Administrator's Report** – Mr. Pauley reported he met with Fiscal Officer and did initial rate review for Water and Sanitary Sewer utilities with the Village's rate consultant (Courtney & Associates). Mr. Pauley participated in AMP AFEC (Fremont Energy Center) Fuels Subcommittee web meeting. Repair progress meeting on the CSO basin project was held with PDG, contractor, inspector and plant staff. Project is on track for substantial completion and being placed in service by October. Next SCO basin meeting is scheduled for August 22<sup>nd</sup>. Received notice from OEPA Division of Drinking and Ground Water beginning with the 2013 program year any water system receiving Principal Forgiveness from the OEPA Drinking Water State Revolving Loan Fund will be required to have at least 50% of the council or governing board members complete the Utility

August 20,

12

Held \_\_\_\_\_ 20 \_\_\_\_\_

Management and Financial Management for Local Officials courses. Brochure with dates and times were given to Council. There was discussion regarding ORCAP classes. Council members to let Mr. Pauley know if they want to attend with Mr. Pauley signing them up. Mr. Pauley requested Ordinance No. 11-2012 be tabled at this time before we get to the second reading due to some changes from AMP.

**Solicitor's Report:** Mr. Barney had no report.

**Business of the Meeting:**

Mrs. Wendt-Elliott moved to table second reading of Ordinance No. 11-2012, seconded by Mr. Seaman. On roll call vote Mr. Eberle voted yes, Mr. Fickert voted yes, Mr. Seaman voted yes, Mr. Douglas voted yes, and Mrs. Wendt-Elliott voted yes. Ordinance No. 11-2012 was tabled.

Mr. Douglas moved to accept the proposed Dental Care Plus Group as our new dental benefit effective September 1, 2012 seconded by Mrs. Wendt-Elliott based upon the recommendation from Druckenmiller Agency and to contain cost. On roll call vote Mrs. Wendt-Elliott voted yes, Mr. Seaman voted yes, Mr. Fickert voted yes, Mr. Eberle voted yes and Mr. Douglas voted yes.

Mayor Conley started the work session at 8:05.

WORK SESSION

**Council Committee Reports:**

**Safety Committee:** Mrs. Petersen was excused from Council meeting. Mr. Eberle would like to hang a, slow children at play sign on Benton Street. With a lot of new families living by the 100 block of Benton Street, Pizza Hut and State Route 163 there is a lot of little kids. It was decided that a couple of signs would be ordered. Mr. Eberle asked if we had an ordinance for people parking over the top of sidewalks. There is an ordinance in place. Mrs. Wendt-Elliott had concerns about people parking on boulevards. New school bus routes were discussed.

**Street Committee** – Mr. Eberle had no report. Mrs. Wendt-Elliott inquired as to when Park Street is going to be fixed from the water leak. It is scheduled to be fixed sometime next week.

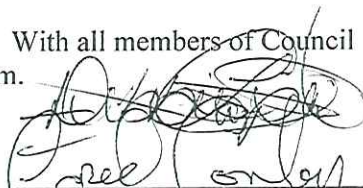
**Utilities Committee** – Mr. Fickert had no report. Mr. Pauley sent out a memo to council regarding LED Retro fits, one is down by 256 and 252 S. Gordon with another one in front of National Bank and National Bank building. Mr. Pauley asked if council had a chance to look at them and if there were any comments. We need to make a decision if we are going to buy the lights or send them back to the factory. Intent would be to replace all the downtown lights with the LED Retro fits.

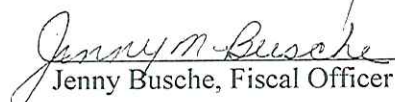
**Other Business** – Mr. Pauley stated that when the wage and salary package was done there was going to be presentation to explain some of the background to the employees. There has been some questions that the committee members cannot answer regarding consecutive performance reviews. He then asked Mr. Douglas to look at his schedule to see when he can meet with the employees.

Reminder the next meeting will be on Tuesday, September 4<sup>th</sup>. due to Labor Day.

Mayor Conley acknowledged and presented Jenny Busche with a Certificate of Appreciation for all of her great years of service to the Village.

Mrs. Wendt-Elliott moved, seconded by Mr. Eberle, to adjourn. With all members of Council present answering in the affirmative, meeting adjourned 8:19 p.m.

  
Debbie L. Carpenter,  
Asst. Fiscal Officer

  
Jenny Busche, Fiscal Officer

\_\_\_\_\_  
Fred Conley, Mayor